

FACULTY COUNCIL BYLAWS

FACULTY COUNCIL BACKGROUND MATERIAL

The Faculty Council is comprised of the seventy faculty members of the University Senate, representing faculty of the nineteen colleges, the university Libraries, the Military Sciences, and the four Regional Campuses. The Faculty Council is established in Rule 3335-5-44, "Constituent Bodies of the Senate," as a body with the right to meet separately and to organize itself in whatever manner it shall deem appropriate

1. The purpose of Faculty Council is four-fold:
 - A. To bring to the President and the University Senate matters of academic and educational policy;
 - B. To monitor Senate actions concerning academic and educational policy;
 - C. To provide a faculty forum on matters of academic and educational policy; and
 - D. To select, by election and appointment, faculty membership on Senate committees.

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1. Membership
 - a. The seventy faculty senators constitute the regular membership of the Faculty Council.
 - b. Faculty alternates to the Senate are also alternates to the Faculty Council. An alternate attending a Faculty Council meeting for a faculty senator shall have voting privileges.
 - c. All alternates will be invited and encouraged to attend all meetings of the Faculty Council. Alternates will have all floor privileges except the vote.
2. Meetings
 - a. Faculty Council shall meet at least eight times during the academic year.
 - b. Meetings of the Faculty Council are scheduled by the Chair of Faculty Council.
 - c. Meetings of Faculty Council are open to all members of the regular faculty.
 - d. A record of all actions taken by the Faculty Council shall be the responsibility of the Secretary of the Faculty and shall be maintained in the Office of the University Senate.
 - e. Business will be conducted by the voting members present unless otherwise specified elsewhere in these Bylaws.

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3. Duties and Responsibilities of the Faculty Council
 - a. The Faculty Council initiates proposals to the University regarding academic and educational policies and submits proposals to the Senate or to Senate committees for action.
 - b. The Faculty Council ensures that there be adequate faculty discussion of proposed modifications of academic and educational policies or mission prior to consideration by the University Senate.
 - c. The Faculty Councils mandate is to provide a considered faculty perspective on matters related to the academic and educational policies of the University.
 - d. The Faculty Council shall select faculty members for appointment to committees and councils of the University Senate, following procedures specified in section 7 of these Bylaws.
4. Chair of Faculty Council
 - a. Nomination and election of the Vice Chair/Chair-Elect
 - (1) The nomination and election of the Vice Chair/Chair-Elect shall occur during Spring Quarter following the election of faculty senators and the election of new members of the University Senate Steering Committee.
 - (2) The Nominating Committee shall be composed of the Executive Committee of Steering and the newly elected faculty members of Steering.
 - (3) The Nominating Committee shall request suggestions of possible nominees from the Faculty Council, including the newly elected faculty senators. Potential candidates must be continuing members of Faculty Council.
 - (4) The Nominating Committee shall prepare a slate of no fewer than two candidates.
 - (5) The Nominating Committee shall prepare a written ballot and distribute this ballot to the current and newly elected members of Faculty Council.
 - (6) The Vice Chair/Chair-Elect will serve a one-year term, and will become Chair of Faculty Council at the end of that term.
 - b. Powers, Duties, and Responsibilities of the Chair
 - (1) The Chair shall call meetings of Faculty Council and Faculty Cabinet.
 - (2) The Chair shall prepare the agenda for and preside at meetings of the Faculty Council and Faculty Cabinet.
 - (3) The Chair shall call special meetings when requested by the Faculty Cabinet or when requested by ten percent of the members of Faculty Council.
 - (4) The Chair shall, as he or she deems appropriate, appoint and charge ad hoc committees to study and to advise Faculty Council on matters related

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to the academic and educational policies or mission of the University.

- (5) The Chair shall, when recommended by the Faculty Cabinet, appoint and charge ad hoc committees to study and to advise Faculty Council on matters related to the academic and educational policies or mission of the University.
- (6) The Chair shall ensure that the considered judgments of Faculty Council regarding significant matters related to the academic and educational policies or mission of the University are communicated to Senate members before they are acted upon by the University Senate.
- (7) The Chair shall be the major spokesperson for the Faculty Council on matters relating to the academic and educational policies or mission of the University.
- (8) The Chair, in consultation with Faculty Council, shall provide an annual report to the University Faculty and to the University Senate.

5. Executive Committee of Faculty Council

The Executive Committee of Faculty Council shall consist of the faculty members of the Steering Committee, the Vice Chair/Chair-Elect, and the Chair of Faculty Council. The selection procedure is given in 8.a.1 of the Faculty Council Bylaws. The Chair of the Senate Steering Committee chairs the Executive Committee.

6. Faculty Cabinet

a. Membership

- (1) The voting members of the Faculty Cabinet are the Chair of Faculty Council, the Vice Chair/Chair-Elect of Faculty Council, the previous Chair of Faculty Council and the faculty chairs or, in cases where the chair is not a faculty member, a faculty spokesperson, from all organizing, and standing committees.
- (2) The Secretary of the University Faculty and the Secretary of the University Senate will be ex officio non-voting members.

b. Chair

The Chair of Faculty Council will be the Chair of the Faculty Cabinet.

c. Powers, Duties, and Responsibilities of the Faculty Cabinet

- (1) The Faculty Cabinet shall serve as a channel of communication among major University Senate committees and between those committees and the Chair of Faculty Council.
- (2) The Faculty Cabinet shall advise the Chair of Faculty Council.
- (3) The Faculty Cabinet shall, as it deems appropriate and after consultation with the Chair of Faculty Council, place information and action items on the meeting agenda of Faculty Council.

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7. Amendments of Bylaws

Bylaw modifications/additions may be made by two-thirds vote of those voting by a mail ballot.

8. Procedures for selecting (by election and appointment) faculty membership on Senate committees.

a. Organizing committees of the Senate

- (1) Faculty members of the Steering Committee (that is, the Executive Committee of the Faculty Council) shall be elected by the current Faculty Council plus those serving the following year. The outgoing members of the Executive Committee shall constitute the nominating committee to prepare the slate of candidates; this shall include at least one name more than there are positions to be filled.
- (2) Faculty members of Program and Rules Committees shall be appointed by the Executive Committee of the Faculty Council. Names of potential committee members shall be solicited from the Faculty Council in writing.
- (3) Terms. Faculty members shall serve two-year terms and shall not be eligible for immediate reelection until one full year has elapsed unless they have served less than two-thirds of a full term. When an unexpired term becomes vacant, the faculty replacement will be selected to serve the duration of the unexpired term. Appointments of faculty to a vacant and unexpired term will be made by the Executive Committee of the Faculty Council.

b. Standing and special committees or councils of the Senate

- (1) A three-step process shall be followed in establishing the faculty membership of standing and special committees.
 - (a) Each Winter Quarter, the Executive Committee will distribute a description of the Senate committees to all regular tenure track faculty and solicit their requests for assignment to these committees.
 - (b) With the exception of the Executive Committee of Faculty Council whose membership is determined in Section 8.a.i. of these Bylaws, Faculty members of these committees and councils will be selected by the Executive Committee. In carrying out these duties, the Executive Committee will, insofar as is possible, attempt to give preference to requests by members of Faculty Council.
 - (c) The President shall be provided with the results of the processes described in (a) and (b) above and shall then fill any vacancies designated as presidential faculty appointments.
- (2) Terms. Vary in length. Unless otherwise specified by the rules, faculty shall serve three-year terms. When an unexpired term becomes vacant, the faculty replacement will be selected to serve the duration of the unexpired term. Appointments of faculty to a vacant and unexpired term will be made by the Executive Committee of the Faculty Council.

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