1. Pick an item at go.osu.edu/PROFORMA.
2. Click on the item to request a quote or fill out order form below. Please make sure you meet minimum quantity.
3. Send order form and logo to [christine.karse@proforma.com](mailto:christine.karse@proforma.com) or call in your order to Christine at 614-760-5800 ext. 232.

**Order Form**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Item** | **Description** | **Quantity** | **Item Color** | **Imprint Color** | **Date Needed** | **Logo**  **attached?** | **Comments** |
| VBAG038 | Super Hero Sport Pack Bag | 150 |  |  |  | YES |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**Contact Info**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | | |
| **Phone** |  | **Email** |  |
| **Address** |  | | |
| **City, State Zip** |  | | |