PAC Decision Making Process:

- An issue or question is identified. Issues can be brought to the attention of Administration directly or by contacting members of the PAC.
- Issue or question is shared with CampusParc, The Ohio State University, and university departments, as necessary, for awareness and input.
- When appropriate, Ohio State and CampusParc work together to identify the impact of the issue and consider solutions.
- Ohio State determines its initial stance on and a proposal for resolution of the issue in question, for review and subsequent approval.
  - OSU’s stance is approved by Administration (Jay Kasey, Mike Papadakis, Mike Mitchell and Mark Evans).
  - Following the guidelines detailed below, Administration decides if PAC advice will be sought before the university’s stance is finalized.
- The issue or question, together with the position developed by the Administration, is shared with the PAC via email or in person, as appropriate. For cases in which no further PAC advice is sought, this step serves to inform the PAC. In cases where PAC advice is sought by Administration, or where at least 25% of PAC membership requests an independent analysis by PAC, a sub-committee may be appointed for an in-depth study of the issue in question and for developing additional options for its resolution. The person(s) who brought the issue initially to the attention of the PAC or Administration should be included in the subcommittee’s deliberations. The sub-committee will submit a report to the PAC for its approval.
- Upon approval by the PAC, the subcommittee report becomes the PAC’s advice to Administration.
- Administration decides if PAC advice is accepted; the PAC will be informed by email about the decision taken by Administration.
- The issue or question is resolved. The PAC and the person(s) who brought the issue initially to the PAC’s or Administration’s attention are informed about its resolution through email.

Administration expects to consult PAC for

- Any proposed increase in parking permit prices above 5.5 percent.
- Any proposed change in parking permit access or privileges.
- Any proposed reallocation of a large number of surface or garage spaces, or reallocation that would impact multiple user groups. PAC advice will also be requested when the issue affects only a specific user group or facility but Administration is unable to resolve it to the satisfaction of all affected parties.
- Reallocations and changes in parking access that have a significant impact on campus bus system operations
- Any proposed permanent change in parking garage access rules (e.g. changing from visitor only to mixed-use).
- Any proposed large event for which CampusParc needs university approval to host it on campus.
• Issues related to CampusParc policies (e.g. enforcement practices) that affect a significant fraction of all users and fall within the university’s ability to influence.

**Administration will typically not consult PAC for**

• Day-to-day shifts in space changes; these are reported to PAC at the end of the month.
• Operational and financial discussions related to campus events hosted by the university.
• Legal questions and interpretations resulting from disputes between the parties.
• Issues that are isolated to specific user groups or facilities (e.g. night shift nurse parking at WMC) and which can be resolved by Administration to the satisfaction of all affected parties.
• Operational changes that do not otherwise alter rights or responsibilities under the Concession.