2016 Distinguished Service Award
Nomination Form

Established in 1952, the Distinguished Service Awards are a unique recognition of individuals who have served Ohio State in truly outstanding fashion. Historically, recipients of this award have provided a broad spectrum of service to the university in a variety of official and unofficial capacities, both on campus and off.

Nominations for the 2016 honors are due by Friday, **November 13, 2015**. Honorees will be approved by the Trustees and notified in early spring. Awards will be presented at commencement ceremonies for spring, summer and autumn 2016.

Customarily, no faculty or staff member is recognized until at least one year after retirement.

**Please submit this nomination form along with the following:**

1) One nomination letter, including specific examples of the nominee’s service to Ohio State, in the context of their larger relationship with the university. In the case of nominees who are former employees of the university, please provide an explanation of how their service to the university exceeded their job description;

2) Three to five letters of recommendation from individuals who can provide additional illustration of the nominee’s noteworthy activities that have provided exceptional support or assistance to the university;

3) The candidate’s resume or vitae.

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**Candidate Information:**

Name of Candidate ______________________________________________________

Address __________________________________________________________________

Phone Number ___________________ Email Address __________________________

Affiliation with The Ohio State University __________________________________

**Nominator Information:**

Nominator’s Name _______________________________________________________

Address __________________________________________________________________

Phone Number ___________________ E-mail Address __________________________
I endorse this nomination for the 2016 University Distinguished Service Award:

____________________________  __________________
Nominating Unit Dean/Senior Administrator Signature  Date

All nomination materials must be received by **Friday, November 13, 2015** Please
forward to:

Distinguished Service Award Nominations
Attn: Senior Vice President for Advancement
The Ohio State University Foundation
1480 W. Lane Ave.
Columbus, OH 43221

For more information, please contact Julie Anstine at 614-292-4953 or by e-mail at
Anstine.6@osu.edu